

**Pacific Coast of Congress of Harbormasters & Port Managers (PCC)  
Board of Directors Meeting  
Juneau, Alaska  
April 11, 2006**

**Board Members Present**

**Giuseppe** Alvarado, President - Port of Seattle  
**Ray** Majeski, Vice President- Port and Harbors of Sitka  
**Russ** Johnson, Secretary/Treasurer – Port of Skagit County  
**Lon** White, Board Pos. 1 - Port of Kodiak  
**Lou** McCall, Board Pos. 2 – Port of Juneau  
**Hiltje** Binner, Board Pos. 3 – Port McNeil Harbour Authority  
**Liz** McLeod, Board Pos. 4 – Harbour Authority Assoc. of B.C.  
**Tami** Allen, Board Pos. 5 - City of Bainbridge Island  
**Keith** Pinkstaff, Board Pos. 8 – City of Warrenton

**Training and Education Committee (T&E) Members Present**

**Eric** Olsson, Co-Chair – UW Sea Grant

**PCC Staff**

**Cheryl** Maynard – Executive Secretary

**Call to Order**

President **Giuseppe** called the Meeting to order at 3:00 PM.

**Introductions**

Introductions completed

**Approval of Minutes**

Minutes of the January 20, 2006 board meeting were reviewed. **Tami** moved to approve the minutes. **Ray** seconded the motion. The minutes were approved unanimously.

**Financial Report**

**Cheryl** reported that there is \$13,705 in general fund checking, \$24,968 in the general fund savings account, \$5,151 in a general fund CD, \$8,242 in the Barbara Schwantes fund, and \$2,561 in the Training & Education fund.

The board approved the purchase of Microsoft Office software with Power Point. Discussion was held on getting new flag poles and PCC Banner. The flagpoles are reaching the end of their useful life and are cumbersome and expensive to transport to conferences. The executive secretary team will investigate options.

**T&E Spring Conference Recommendations**

**Eric** reported on the agenda. Things were in order for another successful conference.

**Eric** also presented some ideas the T&E committee has on promoting the value of the conferences. Recommendations included writing up a conference highlights article, to include in the RangeMarker. The highlights article would demonstrate the value the conferences provided to attendees. The intent being to encourage decision makers at member ports and harbors to support their staff's attendance. The conference highlights could also be posted on the web with a link to the presentation materials that were provided.

The board discussed having a map or aerial of each harbor available to put up on the screen during the Call of the Ports.

**Eric** gave a report on the Katrina Hurricane relief project. **Eric** and Alan Sorum (Harbormaster at the City of Valdez Harbor) coordinated getting a travel lift, donated by the City of Valdez, from Alaska to the hurricane ravaged south Louisiana coast. The PCC collected donations of \$1,200 to help with transportation of the travel-lift. The donations came from a special Barbara Schwantes raffle held at the last conference. **Eric** had traveled to Louisiana and reported on the devastation from the hurricane.

### **Conference Awards**

**Cheryl** reported on the awards to be presented at the conference. They were a "Made a Difference" (MAD) award for **Eric** for his untiring long-term commitment to the PCC organization, and a host port award for the Port of Juneau.

### **Board Elections**

**Lon** moved and **Lou** seconded a motion to appoint **Liz** to the vacant board position #4. The motion was approved unanimously. Elections for board positions #6 and #9 will be held at this conference.

### **Life Membership Guidelines**

**Ray** moved and **Hiltje** seconded a motion to adopt the changes to the by-laws as presented. The motion passed unanimously.

### **Life Membership Award**

The Board approved a Life Membership Award for Bill Cook to be presented at the Astoria conference.

### **Calling Tree Assignment Updates**

Calling tree assignment updates should be sent to **Cheryl** directly.

### **University of Alaska SE partnership update**

**Ray** reported on the progress with the PCC training partnership with University of Alaska SE. The University of Alaska SE has received a grant for the training partnership. **Ray** along with Alan Sorum will meet with a representative from the University at the conference. Further information will be presented at the next board meeting.

### **Other Business**

Membership Committee is to continue working on their ideas. Fall conference will be held in Astoria with co-hosts Port of Astoria and City of Warrenton. **Lou** gave a show and tell of the Barbara Schwantes raffle item.

The Board Meeting was adjourned at 5:40 PM.