

Board of Directors Meeting
Best Western Agate Beach Inn, Newport, OR
Tuesday, April 14, 2009
2:00PM-4:30PM

Approved June 12, 2009

Board Members

Ray Majeski, President - Ports and Harbors of Sitka
Tami Hayes, Vice President - Port of Friday Harbor
Steve Slaton, Board Secretary/Treasurer - Port of Bremerton
Lon White, Board Pos #1 – Port of Kodiak
Hiltje Binner, Board Pos. #3 - Port McNeil Harbour Authority
Art Childs, Board Pos. #4 - False Creek Harbor Authority
Joe Jewell, Board Pos. #6 - City of Des Moines Marina
Bud Shoemake, Board Pos. #7 - Port of Toledo
Mark Freeman Pos. #8 – Port of Siuslaw
Suzie Howser, Board Pos. #9 - Humboldt Bay Harbor District
Keith Pinkstaff, Board Pos. #10 - City of Warrenton

Board Members not present

Giuseppe Alvarado, Immediate Past President – Port of Seattle
Pam Taft, Board Pos. #5 - Port of Bellingham

Training & Education Committee

Eric Olsson – Chair

Staff

Cheryl and Cliff Maynard - Executive Secretary

Guests

Dale Fowler, Port of Anacortes
Don Mann, Port of Newport
Leslie Taylor, Harbour Authority Association of British Columbia

Call to Order

President Majeski called the meeting to order at 2:00 p.m.

T&E Conference Updates

Eric noted the change to the agenda during the Wednesday morning business meeting by adding Aaron Barnett one of the Barbara Schwantes Grant recipients from the last group of applicants.

Approval of January 2009 board meeting minutes

Art made a motion to approve the October board meeting minutes as written, **Steve** second, the motion passed unanimously.

Financial Report

Cheryl reported that the account balances are as follows; General Checking \$15,466, General Savings \$30,921, Barbara Schwantes \$5,963.57 and T&E \$4,579.

Cheryl distributed the financial review performed by Frank Lu Visi a retired CPA. The board reviewed the report as written and congratulated **Cheryl** on following the generally accepted bookkeeping standards and practices that are commonly applied to a non-profit business.

Strategic Plan

Ray and **Steve** discussed the importance of spending up to 1 ½ hours at each board meeting discussing the strategic plan; where we want to be in 5-10 years, five to 10 accepted measurable goals and agree upon them as a board. **Steve** challenged the board to be prepared to discuss internal/external look.

Review of board calls to members

Steve asked the board to continue calling members from the list that he has been distributing. This is a good method of speaking with members one on one that is not attending the conferences.

Other Business

Conference awards
Host – Port of Newport, OR
Life membership – Ray Majeski
Mad Award – Port of Juneau

Ray asked **Guiseppe** to facilitate the officer and board elections taking place Thursday afternoon of the conference.

The results of the election are as follows:

President – Tami Hayes
Vice President – Steve Slaton
Secretary/Treasurer – Bud Shoemake
Position #2 – Stan Eliason
Position #4 – Leslie Taylor
Position #6 - Cyndy Olson
Position #7 – Jeff Vander Kley (by unanimous email vote after the conference)

The board is going paperless. The save the date card will be printed bi-annually notifying the membership of upcoming membership conferences. The card will direct members to the PCC website link with the upcoming conference information and registration.

Meeting adjourned at 4:30p.m.

The board went into executive session.

To do

None at this time

Current committee's and members;

Budget – Chair-Ray, Lon, Keith, Steve

University Alaska Extended Learning – Chair Eric, Art, Hiltje, Ray, Lon, Linda Franz, Cheryl

Marketing/Membership Drive – Chair Steve, Cheryl, Cliff