

**Pacific Coast of Congress of Harbormasters & Port Managers (PCC)
Board of Directors Meeting
Olympia, Washington
June 16, 2006**

Approved October 3, 2006

Board Members Present

Giuseppe Alvarado, President - Port of Seattle
Russ Johnson, Secretary/ Treasurer – Port of Skagit County
Hiltje Binner, Board Pos. 3 – Port McNeil Harbour Authority
Liz McLeod, Board Pos. 4 – Harbour Authority Association of B.C.
Tami Allen, Board Pos. 5 – City of Bainbridge Island
Keith Pinkstaff, Board Pos. 8 – City of Warrenton
Suzie Howser, Board Pos. 9 – Humbolt Bay Harbor District

Training and Education Committee (T&E) Members Present

Eric Olsson, Co-Chair – UW Sea Grant

PCC Staff

Cheryl Maynard – Executive Secretary

Call to Order

President **Giuseppe** called the meeting to order at 8:20 AM

Introductions

Introductions were held. New board member **Suzie** Howser was welcomed.

Approval of Minutes

Minutes of the April 11, 2006, board meeting were amended and approved.

Financial Report

Cheryl reported \$2,234 in the general fund checking account, \$27,165 in the general fund savings account, \$9,587 in the Barbara Schwantes fund, \$2,870 in the Training & Education fund and over \$5,151 in the general fund CD. The board approved the financial report.

T&E Fall Conference Session Recommendations

Eric presented the Fall Conference agenda. The suggested conference title is “Knowledge + Networking = Success”. An excellent agenda was proposed and approved.

Discussions were held on the venue for the conference. The T&E Committee, Executive Secretary, and Keith Pinkstaff will finalize the meeting places and lodging arrangements.

Conference Awards

A lifetime membership award was proposed and approved for Bill Cook.

Membership Directory 2006 – 2007 Updates

Email updates to Cheryl as soon as possible.

PCC Exposure

Discussion was held on how to reach new members. Suggestions included, creating a membership committee, recruiting in the area of each host port via mailings, hire a marketing professional, notify the host port chambers of commerce, put an ad in a marina professional magazine, and upgrading the Range Marker.

Giuseppe and Tami will investigate an advertising budget and coordinate the hiring of an intern to help with membership recruiting and compiling mailing lists etc.

Russ, Eric, Hiltje, and Cliff are to redesign the Range Marker.

RangeMarker Assignments

Range Marker assignments should be completed by July 24th.

Other Business

None

The meeting was adjourned at 2:30 PM.